

Bredfield Village Hall - Special Conditions of Hire during COVID-19

Note: These conditions are supplemental to, not a replacement for, the hall's ordinary conditions of hire.

SC1:

You, the hirer, will be responsible for ensuring those attending your activity or event follow the current Government Guidance on Covid safe measures following the lifting of legal restrictions on activities from 19 July 2021. The current Guidance is reflected in the conditions below. These will be revised when further Guidance is received.

SC2:

The hall is thoroughly cleaned weekly; but you are responsible for appropriate cleaning prior to your activity or event. Cleaning products and materials provided.

SC3:

You should keep the hall well-ventilated by fully opening windows and keeping doors open as far as convenient. You will be responsible for ensuring they are all securely closed and where appropriate locked on leaving.

SC4:

You should encourage those attending your activity or event to maintain social distancing or to wear a face covering where they come into close contact with people they do not normally meet.

SC5:

You should encourage those attending your activity to maintain good hygiene practice by washing hands regularly with the soap and water provided in the toilets and using the hand sanitiser provided when entering the hall.

SC6:

You should encourage those attending your activity to follow the advice given on the notices in the hall to 'Catch It, Kill It, Bin It'. Tissues are provided in the toilets.

SC7:

You should encourage those who attend regular activities or events to stay at home if unwell in order to reduce the risk of passing on illnesses.

SC8:

When organising your event you should consider individuals at risk: such as those clinical vulnerable or not fully vaccinated and make appropriate arrangements to protect them.

SC9:

You should encourage those attending your activity or event to use the hall's QR code on the NHS Covid-19 App, or where appropriate you should keep a record of participants. Should any of those attending show symptoms or be notified of a close contact with someone who tests positive for Covid they should be encouraged to take a Covid test and self-isolate as appropriate.

HELP KEEP THIS HALL COVID-19 SECURE

A poster to confirm that we have complied with the government's guidance on managing the risk of Covid 19 is displayed on the hall foyer notice board.

1. **You must not enter if you or anyone in your household has COVID-19 symptoms.**
2. **If you develop COVID-19 symptoms within 10 days** of visiting these premises you must seek a COVID-19 test.
3. **Maintain social distancing as far as possible:** Allow space behind people when entering and leaving.
4. **Use the hand sanitiser provided** on entering the premises. Clean your hands often. Soap and paper towels are provided.
5. **Avoid touching your face, nose, or eyes.** Clean your hands if you do.
6. **Face coverings** should be worn if appropriate.
7. **“Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the rubbish bags provided. Then wash your hands.
8. **Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.** Keep them clean. We cannot clean all surfaces at the hall between each hire.
9. **Take turns to use confined spaces such as corridors, kitchen and toilet areas.** Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
10. **Keep the hall well ventilated. Close all doors and windows on leaving.**